



**GOVERNMENT OF MAHARASHTRA**  
**State Common Entrance Test Cell**

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**Information Brochure**  
**{Academic Year 2022-23}**  
for admissions to

**Full Time Professional Undergraduate Technical Courses**

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)
- First Year Bachelor of Design (B.Design)

**Full Time Professional Post Graduate Technical Courses**

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
  - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;
- NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**(5) Supernumerary Seats**

**(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates**

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institute has secured prior approval from appropriate authority for the NRI seats.

- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

**(b) Jammu and Kashmir & Ladakh Migrant Candidature**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

**(c) Tuition Fee Waiver Scheme (TFWS) Seats**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.

- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses, Pharmacy, Design and Planning.

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

**(III) Admissions Procedure**

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

**(d) Jammu and Kashmir Candidates and North East States:**

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and the *scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education (AICTE).
- (iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

**(6) Reservations**

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

**(a) Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward

## Information Brochure for Admission to Under Graduate Technical Courses (2022-23)

class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

### (b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

### (c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease

Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

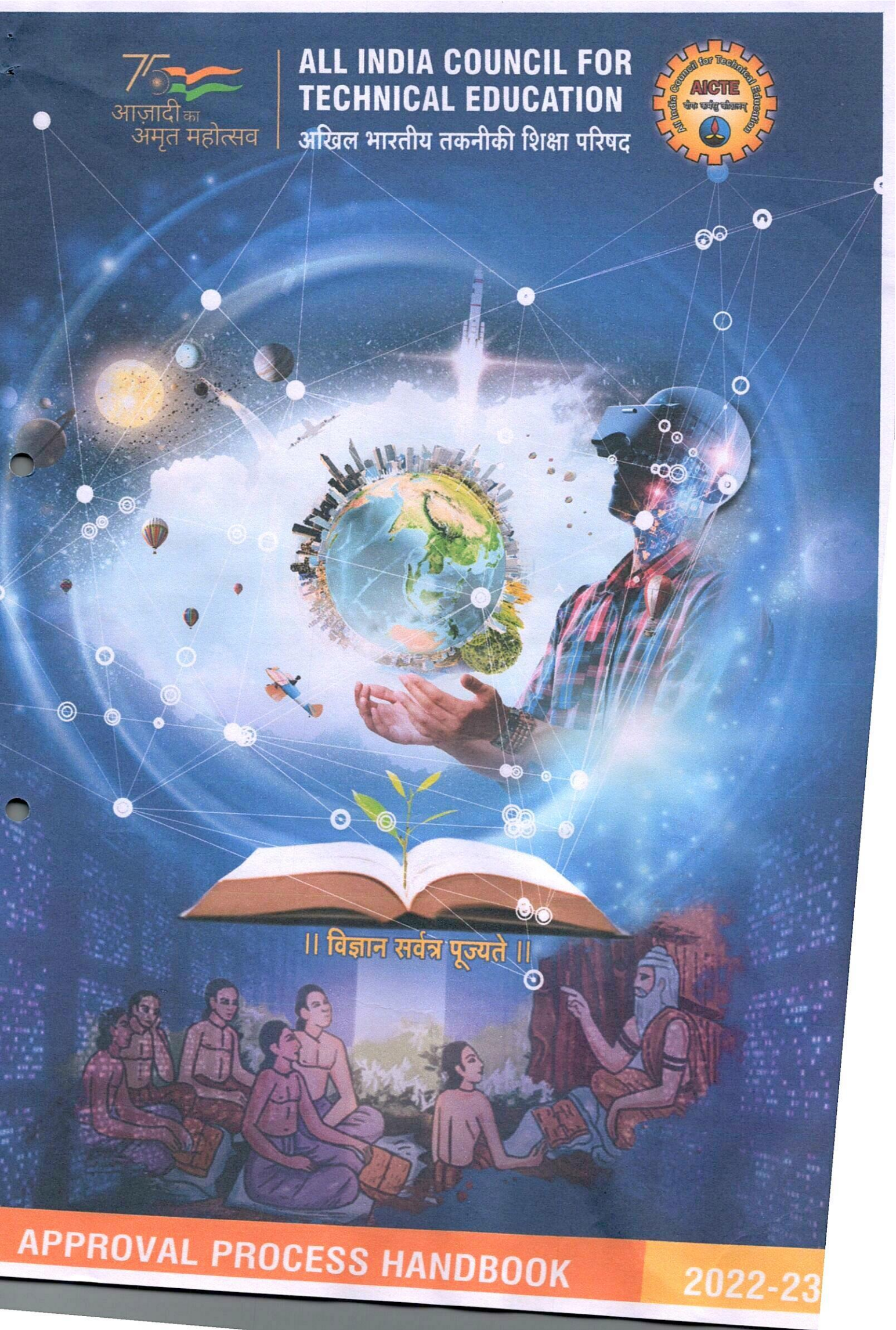
**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (d) **Reservation for EWS Candidate:** As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 1<sup>st</sup> February, 2019 and सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, dated 31.05.2021, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.
- (e) **Reservations for Orphan Candidates -** One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2<sup>nd</sup> April 2018 and the policies of the Government declared from time to time.
- (f) **Reservation for female candidates:** As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

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ALL INDIA COUNCIL FOR  
TECHNICAL EDUCATION  
अखिल भारतीय तकनीकी शिक्षा परिषद



॥ विज्ञान सर्वत्र पूज्यते ॥

APPROVAL PROCESS HANDBOOK

2022-23

55	"Standing Complaint Scrutiny Committee (SCSC)" means a Committee constituted by the Chairman as per the composition specified in the Approval Process Handbook for the Scrutiny of Complaints received against the Technical Institutions.
56	"Standing Hearing Committee (SHC)" means a Committee constituted by the Chairman as per the composition specified in the Approval Process Handbook to review the Reports of Expert Visit Committee/ replies received for Show Cause Notices.
57	"State Level Fee Committee" means a Committee notified by the concerned State Government/ UT for Regulation of Fee to be charged by the Technical Institutions.
58	"Supernumerary seats" means Intake over and above the "Approved Intake" which includes TFW, OCI / Foreign Nationals/ Children of Indian Workers in the Gulf Countries, Lateral Entry, PwBD, Kashmiri Migrants and PMSSS seats notified from time to time.
59	"Technical Institution" means an Institution set up by the Government or Trust/ Society/ Company for conducting Course(s)/Programme(s) in the field of Technical Education, Training and Research in Engineering and Technology, Pharmacy, Architecture and Planning, Applied Arts, Crafts and Design, Hotel Management and Catering Technology, MCA, Management, and such other Programmes and areas as notified by the Act.
60	"Total Approved Intake" includes Intake approved in all the Programme(s)/ Course(s) of an Institution.
61	"Trust" means a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts.
62	"University Department" means a Department established and maintained by the University.
63	"University" means a University defined under the UGC Act, 1956.
64	Any other word and expression used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the same meaning as assigned to them in the said Act.

Such Institution shall be permitted to increase the annual permitted strength beginning with the Academic Year 2019-20 as depicted below:

IMPLEMENTATION OF 10% RESERVATION TO EWS: ILLUSTRATION FOR SANCATIONED INTAKE OF 60 AND 120				INTRODUCTION of EWS	
Category	%	Intake	Round off	Category	%
SC	15	9	9	SC	15
ST	7.5	4.5	5	ST	7.5
OBC	27	16.2	16	OBC	27
Gen	50.5	30.3	30	Gen	40.5
	<b>100</b>	<b>60</b>	<b>60</b>	EWS	10
					100

To maintain GEN : 50.5, Multiplication Factor is 1.25, i.e. 50.5/40.5				
Category	%	Revised %	Intake 60	Intake 120
SC	15	18.75	11.25	22.5
ST	7.5	9.375	5.625	11.25
OBC	27	33.75	20.25	40.5
Gen	40.5	50.625	30.375	60.75
EWS	10	12.5	7.5	15
	<b>100</b>	<b>125</b>	<b>75</b>	<b>150</b>

**NOTE:** EWS vacant seats shall be considered for the Lateral Entry to Second Year Course(s) with the same reservation policy for admission.

**7.45** (a) Supernumerary seats (25 Nos.) are granted by the Council, for the Institutions falling under the Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Benchmark Disability (PwBD)" in the mainstream of Technical and Vocational Education.

(b) Concession for the wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions (As per MoE directives: F.No. 3-4/2017-NER, Dated: 15<sup>th</sup> October, 2019). This is in addition to PMSSS supernumerary seats. They are not eligible for scholarship

**7.46** **Affidavit 2** specified in the Approval Process Handbook shall be uploaded in the AICTE Web-Portal in e-stamp paper with digital signature of the authorized signatories.

**7.47** In case of any litigation pertaining to the penal action initiated by the Council for an Institution, for the contravention of any of the relevant Regulations, such Institution shall have to apply as per **Clause 8.1(b) / 8.18** (as applicable) in AICTE Web-Portal, in the absence of any specific court order to the contrary.

**7.48** **Clause 1.5.4** of the Approval Process Handbook does not permit Self-financing Institutions to use 'Indian', 'National', etc. in the Name of the Institution. The Institutions which were already given approval with those words shall be instructed to change/ drop the word from the Name of the Institution, as the Stake holders may misinterpret them to be Government/ Government Aided Institutions.

If any Institution (other than Government/ Government Aided) continue to use 'Indian', 'National', etc. in the Name of the Institution, the Council shall remove such words while issuing EoA.

**7.49** Tuition Fee Waiver (TFW) Scheme

- Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), MCA, PGCM MBA, PGDM Programme(s) and Lateral Entry provisions of these Programme(s).
- The scheme shall be mandatory for all Institutions approved by the Council.
- Requirements and Eligibility
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹. 8.00 Lakh.
  - The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government/ Government aided Institutions. All other Fees except Tuition Fee shall have to be paid by the beneficiary.



d) Admission Procedure

- Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year
- The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
- In the event of non-availability of students in this category, the same shall not be given to any other category of candidates.
- The State Admission Authority shall invite applications under this category; make a separate merit list for this category and effect admission on the basis of the merit list so generated.
- The Institutions shall publish in their Brochure and Web site the details of this scheme.
- Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.
- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.
- The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

**7.50** Supernumerary seats for the Union Territories J&K and Ladakh under Prime Minister's Special Scholarship Scheme (PMSSS)

- a) Scheme shall be applicable to selected approved Technical Institutions having NIRF ranking and offering Bachelor Programme(s). Diploma holders in Engineering are eligible for Lateral Entry under the provisions of these Programme(s).
- b) 2 seats per Course shall be available for these admission with the maximum of 10 seats per Institution. These seats shall be supernumerary in nature and shall be available to such Course(s) in an Institution.
- c) The scheme shall be mandatory for all Institutions approved by the Council subject to, the changes suggested by the Inter-Ministerial Committee of MoE from time to time.
- d) Requirements and Eligibility
  - All students domicile of J&K and Ladakh are eligible for seats under this scheme.
  - The student passed Higher Secondary Examination (12<sup>th</sup> Std.) from the schools located in J&K and Ladakh.
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹ 8.00 Lakh.
- e) Admission Procedure
  - AICTE shall invite applications under this category, make a separate merit list for this category and effect admission based on the merit list as generated through Counselling or otherwise as decided from time to time.
  - In the event of non-availability of students in this category, the same shall not be given to any other category of Applicants.
  - A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances without permission from AICTE.

seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

- The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
- In the event of non-availability of students in this category, the same shall not be given to any other category of candidates.
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- c) The scheme shall be mandatory for all Institutions approved by the Council subject to, the changes suggested by the Inter-Ministerial Committee of MoE from time to time.
- d) Requirements and Eligibility
  - All students domicile of J&K and Ladakh are eligible for seats under this scheme.
  - The student passed Higher Secondary Examination (12th Std.) from the schools located in J&K and Ladakh.
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹ 8.00 Lakh.
- e) Admission Procedure
  - AICTE shall invite applications under this category, make a separate merit list for this category and effect admission based on the merit list as generated through Counselling or otherwise as decided from time to time.
  - In the event of non-availability of students in this category, the same shall not be given to any other category of Applicants.
  - A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances without permission from AICTE.

#### **7.51** Release of Security Deposit

##### 7.51.1 Procedure

- a) The Trust/ Society/ Company shall upload/ submit the following documents in AICTE Web-Portal for the release of the FDR/ RTGS.
  - Application/ request letter of the Institution for FDR/ RTGS release



# APPROVAL PROCESS HANDBOOK 2023-24



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भारत 2023 INDIA

अखिल भारतीय तकनीकी शिक्षा परिषद  
**ALL INDIA COUNCIL FOR  
TECHNICAL EDUCATION**

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61	"University Department" means a Department established and maintained by the University.
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63	Any other word and expression used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the same meaning as assigned to them in the said Act.

**7.44** The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the **Clause (1)** of Article 30 of Constitution of India.

1. Ten percent (10%) EWS seats shall be enhanced in all Govt., Govt. Aided institutions, State Public University departments as per the directives issued from time to time by Government of India without disturbing the existing reservation percentage (%) being followed in these institutions. The intake in these institutions shall be 1.25 times of the existing intake of respective category in these institutions.
2. Further, the implementation of 10% EWS reservation in the private unaided-Institutions may be considered based on the relevant policies of the respective state governments.

**NOTE:** EWS vacant seats shall be considered for the Lateral Entry to Second Year Course(s) with the same reservation policy for admission.

**7.45** (a) Supernumerary seats (25 Nos.) are granted by the Council, for the Institutions falling under the Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Benchmark Disability (PwBD) in the mainstream of Technical and Vocational Education.

(b) Concession for the wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions (As per MoE directives: F.No. 3-4/2017-NER, Dated: 15th October, 2019). This is in addition to PMSSS supernumerary seats. They are not eligible for scholarship

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**7.48** **Clause 1.5.4** of the Approval Process Handbook does not permit Self-financing Institutions to use 'Indian', 'National', etc. in the Name of the Institution. The Institutions which were already given approval with those words shall be instructed to change/ drop the word from the Name of the Institution, as the Stake holders may misinterpret them to be Government/ Government Aided Institutions.

If any Institution (other than Government/ Government Aided) continue to use 'Indian', 'National', etc. in the Name of the Institution, the Council shall remove such words while issuing EoA.

**7.49** Tuition Fee Waiver (TFW) Scheme

- a) Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), Computer Applications - MCA, PGCM - MBA, PGDM Programme(s) and Lateral Entry provisions of these Programme(s).
- b) The scheme shall be mandatory for all Institutions approved by the Council.
- c) Requirements and Eligibility
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹. 8.00 Lakh.
  - The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government/ Government aided Institutions. All other Fees except Tuition Fee shall have to be paid by the beneficiary.
- d) Admission Procedure
  - Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary