



Nutan Maharashtra Vidya Prasarak Mandal's (NMVPM's)
**NUTAN MAHARASHTRA INSTITUTE OF
 ENGINEERING AND TECHNOLOGY (NMIET)**



Under Administrative Support - Pimpri Chinchwad Education Trust (PCET)

Approved by AICTE

Accredited by NBA & NAAC

Affiliated to SPPU

"Samarth Vidya Sankul", Vishnupuri, TelegaonDabhade, Taluka Maval, District Pune - 410507

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AICTE ID - 1-8618657

AISHE ID - C-41640

DTE ID - 6310

UNIVERSITY ID - CEGP013890

6.1: Institutional Vision and Leadership

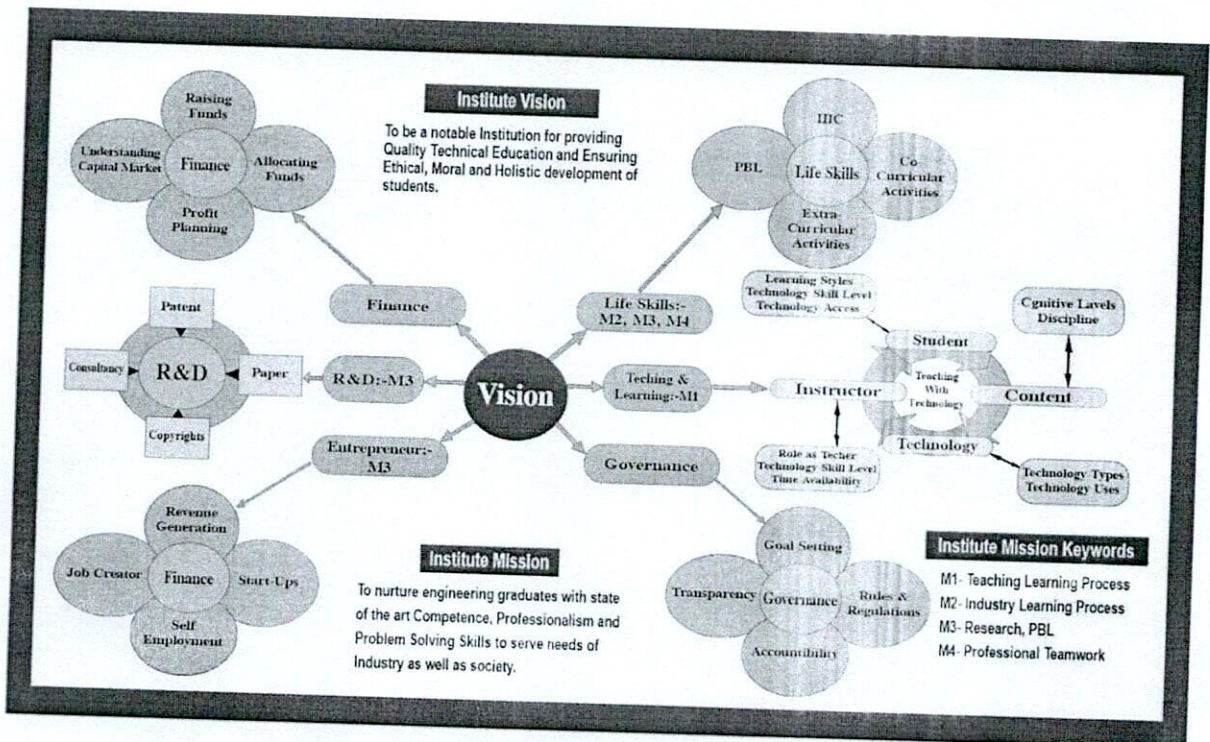
The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Vision

"To be a notable institution for providing quality technical education & ensuring holistic development of students."

Mission

"To nurture engineering graduates with highest technical competence, professionalism and problem solving skills to serve needs of industry & society."



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The vision has been set taking into consideration the present day technical needs of the society as well as forecasting the future requirements in various technological fields so as to become an element in the growth of the society and nation. The focus of the Institute is on outcome based education. Knowledge, skill, attitude and behavior are considered as the pillar to build the Institute philosophy in framing vision and mission.

To accomplish the vision of the institute, the mission is comprehensive.

- Providing good infrastructure, state of the art laboratories, and presence of qualified, experienced and eminent faculty to improve the quality of technical education.
- Organizing programs to encourage students and faculty to do research, building interaction with outside world and providing conducive environment to learn are identified as source of the basic needs to meet the present day technical challenges.
- Arranging different spiritual and value based activities to inculcate social commitment among students.

Vision and Mission are displayed at the following prominent places for internal and external stake-holders such as:

1. Institute entrance
2. Management office
3. Principal office
4. HOD office
5. Notice Boards
6. Central library
7. Canteen
8. Hostels
9. College corridor
10. Newswire

They are also available on:

1. Institute website
2. Departmental Brochure(s)
3. Attendance Book
4. Lab manual
5. Course File

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- Vision and Mission statements are disseminated to all the stakeholders of the programs through meetings (Parents meet, Alumni meet etc.) and awareness workshops.
- Department presentation starts with Vision and Mission statements in all academic activities organized by the department such as conferences, workshops etc.
- The Vision and Mission statements help to translate the objectives of the organization into working structure of the department.
- The vision of professional education is to develop logical thinking, intellectual ability and research pertaining to modern industrial requirements to inculcate entrepreneurship and aspirant to acquire in-depth knowledge among the UG students.
- Knowledge sharing allows us to work in transparent environment, which is essential while taking decisions and work with more clarity towards a common Vision of empowering others for transformational change through technology.

Nutan Maharashtra Institute of Engineering & Technology is established in the year 2008 as a self-financing Institute founded by and managed by "Nutan Maharashtra Vidya Prasarak Mandal's (NMVPM) Trust" and under administrative support of "Pimpri Chinchwad Education Trust's (PCET) Trust".

The governing body, administrative setup, functions of various bodies

In order to meet the organization's objectives and to bring transparency, the organization structure and flow of authority is well defined. The duties, responsibilities and powers are assigned and coordinated at the different levels of management.

The institute have effective leadership that visible in various institutional practices such as decentralization and participative management through few of the following committees.

1. **Governing Body (GB)**
2. **College Development Committee (CDC)**
3. **Internal Quality Assurance Cell (IQAC)**

1. **Governing Body (GB)**

Governing Body is the supreme directing of the NMIET and is responsible for articulating the Organization's Vision and Mission and for major policy decisions. Governing Body (GB) provides the necessary direction for growth of the Institute. GB governs and monitors the growth and development of NMIET through following:


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Functions and responsibilities:

1. To guide and govern the overall growth and development of NMIET
2. To approve the budget estimated for the Financial Year in advance recommended by CDC.
3. To approve posts of Teaching and Non-Teaching (Technical and Administrative) staff requirement for the Institute.
4. To consider and approve the proposal for creation of infrastructure such as Building, Equipment, Library and Staff on a continuous basis.
5. To consider and make provisions for meeting the general and specific conditions laid down by the council (AICTE), the State Government, Affiliating Body and monitor the progress in fulfilling the conditions.
6. To supervise the observance of service conditions for the staff as prescribed by the Affiliating body/Government.
7. To approve recommended Minutes of Meeting (MOM) of CDC
8. To consider any other matter in so far as it enhances the Academic atmosphere in the Institution.
9. To consider any proposal for extension of Educational activities to be made to the Council / Government / Affiliating body.

1. Constitution of Governing Body

Sr. No.		Governing Body Members	Name of the Member	Designation
1	a	Chairman of the Registered Society / Trust	Shri. Sanjay Bhegade	Chairman
2	a	Nominated by the Registered Society / Trust	Shri. Ganesh Khandge	Member
	b		Shri. Santosh Khandge	Member
	c		Shri. Rajesh Mhaske	Member
	d		Shri. Nandkumar Shelar	Member
	e		Shri. Ramdas Kakade	Member
3	a	Nominee of the AICTE-Regional Office (Ex-Officer)	WRO, Mumbai, Representative	Member
4	a	An Industrialist /Technologist / Educationist as nominee of the council	Industrialist nominated of the council Representative	Member


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	b		Teaching nominated of the council Representative	Member
	c		Education nominated of the council Representative	Member
5	a	Nominee of the Affiliating Body/ University	Dean, Technical & Science, S.P. Pune University, Representative	Member
6	a	Nominee of the State Govt- Director of Technical Education (Ex-Officer)	Jt. Director, Regional Office, Pune	Member
7	a	An Industrialist /Technologist / Educationist as nominated by the State Government	State Government Representative	Member
8	a	Principal of the College	Dr. Vilas Deotare	Member Secretary

2. College Development Committee (CDC)

As per the Maharashtra Public Universities Act 2016, Section 97, the College Development Committee is formed at the college. It has representation of Academia, Industry, students to represent all stake-holders. As per the guidelines of University Act, representatives from various sectors Academics, Research, Social Service and Industry are included in CDC.

Function & responsibilities of CDC:-

- Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in curricular, co-curricular and extracurricular activities
- To monitor the development of NMIET under:
 - a. Academic excellence
 - b. Research & Innovation
 - c. Training & Placement
 - d. Student and Faculty development

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- To recommend to the management, about introducing new academic courses and the creation of additional teaching and administrative posts
- To make specific recommendations to the management to encourage and strengthen research culture, consultancy, and extension activities in the college.
- Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
- To make recommendations regarding the students and employees' welfare activities in the college.
- To recommend to the administration appropriate steps to be taken regarding the discipline, safety and security issues of the college.
- To consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.

Sr. No.	College Development Committee	:	Name of the Member	Designation
a.	Chairperson of the Management or his nominee	:	Mr. Sanjay Bhegade	Chairman
b.	Secretary of the Management or his nominee	:	Mr. Santosh Khandge	Member
c.	One head of department, to be nominated by the Principal	:	Dr. Satish More	Member
d.	Three teachers in the college, elected by full-time, at least one shall be women.	1.	Dr. Saurabh Saoji	Member
		2.	Dr. Shekhar Rahane	Member
		3.	Prof. Neeta Karhadkar	Member
e.	One non-teaching employee, elected by regular staff	:	Mrs. Shubhda Jadhav	Member

f.	Four nominated members, nominated by the management, from the field of education, industry, research, social service of whom one shall be alumnus	1.	Mr. Rajesh Mhaske	Member
		2.	Dr. Girish Desai	Member
		3.	Mr. Pradip Tupe	Member
		4.	Mr. Ganesh Mandale	Member
g.	Coordinator, Internal Quality Assurance Committee.	:	Dr. Nitin Dhawas	Member
h.	President, College Students' Council.	1.	Mr. Ajay Jagtap (Comp)	Member
	Secretary, College Students' Council.	2.	Miss. Nidhi Hegde (IT)	Member
i.	Principal of the College	:	Dr. Vilas Deotare	Member Secretary
j	Invitee Members	1	Mr. Ramdas Kakade	Invitee Member
		2	Dr. Govind Kulkarni Director PCCOE	Invitee Member
		3	Dr. Harish Tiwari Principal, PCCOER	Invitee Member
		4	Dr. Shitalkumar Rawandale, Dean, CPC, PCET- NMVPM	Invitee Member
		5	Dr. Satish More HOD, Mechanical Engineering	Invitee Member

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		6	Dr. Sagar Joshi NBA Coordinator, NMIET	Invitee Member
		7	Dr. Gayatri S. Ambadkar R&D Coordinator, NMIET	Invitee Member

Frequency of CDC meeting: Twice in a year.

3. Internal Quality Assurance Cell (IQAC)

- IQAC was established in our College in A.Y. 2017.
- The purpose of the IQAC is to ensure quality of teaching, learning skills, infrastructure and facilities.
- It interacts with Students, Teachers and Management to ensure co-ordination for quality maintenance.
- The IQAC team analyzes and ensures if the facilities which are given to the students are adequate or not.
- IQAC team is always receptive to new ideas generated for improvement in the quality of education and research for Higher Education.

Composition of IQAC

Sr.		Internal Quality Assurance Cell	Name of the Member	Designation
A	a	Principal - Chairperson	Dr. Vilas Deotare	Chairman
B	1	Five Senior Teachers and one senior Administrative Official	Dr. Satish More	Member
	2		Dr. Sagar Joshi	Member
	3		Dr. Gayatri Ambadkar	Member

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	4		Dr. Shekhar Rahane	Member
	5		Dr. Saurabh Saoji	Member
	6		Mrs. Shubhada Jadhav	Member
C	1	Two External Experts on Quality Management / Industry / Local Community Member	Mr. Rajesh Mhaske	Member
	2		Mr. Deepak Phalle	Member
D	a	Director / Coordinator - Member Secretary	Dr. Nitin Dhawas	Coordinator

4. Published service rules, policies, and procedures with year of publication.

In view of staff, faculty, and student development NMIET have policies as recommended by GB, CDC and NMVPM.

The Service Rules, Code of Conduct, Ordinances, Procedure, Recruitment policies and promotional policies are governed by the Maharashtra University Act, 1994, University Statutes and AICTE. All the amendments are binding on the College. The policies are published at the inception of college and for the betterment of staff and students; the policies are revised as and when required.

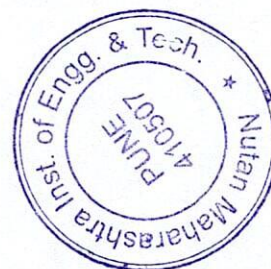
All the current service rules policies are revised & published in the A.Y. 2017-18 and are available on institute website <https://www.nmiet.edu.in/implinks/policy.php>

5. Decentralization in working and grievance Redressal mechanism

Decentralization in working:

For Smooth Administration the institute has adopted the process of distributing or dispersing functions, powers and people away from a central authority. The Principal, Head of the Departments and Registrar carry out the academic and other overall administration of the College.


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Faculty members who have been delegated powers for taking administrative decisions are shown in the following Table

Sr. No.	Name of the faculty	Department	Assigned Responsibility
1	Dr. Vilas Deotare	NMIET	Principal
2	Dr. Nitin Dhawas	E&TC Engineering	HOD, Dean Academics & IQAC Coordinator
3	Dr. Saurabh Saoji	Computer Engineering	HOD
4	Dr. Sagar Joshi	E&TC Engineering	NBA Coordinator
5	Dr. Satish More	Mechanical Engineering	HOD
6	Prof. Ashish Manwatkar	Information Technology	HOD
7	Dr. Shekhar Rahane	First Year Engineering	HOD
8	Dr. Gayatri Ambadkar	E&TC Engineering	R & D Coordinator
9	Mr. Vijay Shirke	Office	Registrar

The Principal conducts regular Meeting of HODs, Section In charges for overall Planning, Coordination, Monitoring and Control. The respective Head of the Departments, Section hold subsequently regular Departmental Meetings in charges and Committee / cell incharges for efficient functioning of Academics, overall development of Students and monitoring of developmental Activities.


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The major duties and responsibilities of
Principal & HODs:

1. Principal is the head of the Institute and empowered with sufficient authority and power from the management. Principal delegates necessary administrative and academic authorities to the HODs.
2. Each departmental head is empowered with necessary freedom for development and administration of the department. The academic responsibilities are fairly divided among all the staff members.
3. Faculty members from all departments enthusiastically contribute as member/head in functional committees. The institute strongly believes in achieving progress through delegation of responsibilities, authorities and powers.

Administrators and Decision makers:

Various committees are formed in the department for the smooth and efficient management of activities. It also gives the opportunity to the faculty to grow and develop in their extracurricular activity/field and administrative skills. The committees are constituted by the HOD in consultation with faculty for one academic year or until new committees are constituted. For specific events like conference, technical event, Annual day etc Committees are formed. In charges are given responsibility and authority to work and take decisions independently including financial decisions.

The institute has constituted Grievance Redressal Cell (GRC), Internal Complaints Committee (ICC) and Ant ragging Committee as per the guidelines by the competent authority.



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6. Grievance Redressal Cell (GRC)

Institute has a Staff (teaching and non-teaching) and Students Grievance Redressal Cell. The functions of the Cell are to look into the complaints lodged by any staff member or student, and judge its merit. The Grievance Redressal Cell is also empowered to look into matters of harassment.

Objectives:

The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain harmonious educational atmosphere in the institute.

The GRC has been constituted for the redressal of the problems reported by the Students and staff of the College with the following objectives:

1. Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student, Student-Staff and Staff-Staff relationships.
2. Encouraging the Students and Staff to express their grievances / problems freely and frankly, without any fear of being victimized.
3. Advising Students and Staff of the College to respect the rights and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
4. Advising all the Students to refrain from inciting Students against other Students, teachers, and College administration.
5. Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.


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The constitution of GRC is as follows:

Sr No.		Grievance Redressal Cell	Name of the Member	Designation
A	a	Principal - Chairperson	Dr. Vilas Deotare Mobile No. 7588191750	Chairman
B	1	Three Senior Members of Teaching Faculty - (One Member shall be Female Category) (Other from SC/ST/OBC Category)	Dr. Shekhar Rahane Mobile No. 9270252277	Member
	2		Prof. Manojkumar Kate Mobile No. 9623392531	Member
	3		Prof. Shital Jade Mobile No. 7756046114	Member
C	1	A representative from among student of the College (Based on Academic/ Sports/ Co-curricular activity - Special Invitee	Mr. Parth Sawant (E&TC) Mobile No. 8767733540	Member

7. Anti-Ragging Committee

With reference to Maharashtra Prohibition of Ragging Act 1999, UGC Regulation on Curbing Menace of Ragging in Higher Educational Institution 2009 and AICTE notification dated 1st July 2009, Anti Ragging Committee has been constituted in the institute.


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Objectives:

- To keep constant vigilance and ensure preventive measures against the ragging as per guidelines given by UGC.
- To insure that NMIET Campus and Hostel is free of any kind of ragging.

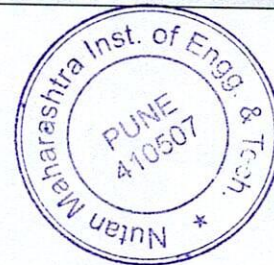
Function & responsibilities:

Ragging is a problem faced by students on the campus during and after college hours. The consequences of students who faced ragging are very serious and shocking. Thus, this committee was constituted to prevent ragging and provide relief to the students who come under this shadow. The committee has the power to take stringent action on students involved in such activities. The committee comprises of the following members.

The Committee Constitution is as follows:

Sr No.		Anti Ragging Committee	Name of the Member	Designation
A	a	Principal - Chairperson	Dr. Vilas Deotare Mobile No. 7588191750	Chairman
B	1	Five Senior Members of Teaching & Non-teaching staff	Dr. Anand Daulatabad Mobile No. 9527210718	Member
	2		Dr. Anuj Khond Mobile No. 9028603955	Member
	3		Mr. Harshal Chaudhari 94223643L1	Member
	4		Mr. Prasad Bhegade Mobile No.9860341260	Member
	5		Prof. Neeta Karhadkar Mobile No. 9970514480	Member


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8. Women Grievance Redressal Committee (WGRC)

In NMIET Women Grievance Redressal Committee was established on 14/08/2014 to safeguard the rights of the female students, faculty and staff members and also to provide platform to listen to complaints. The motivation to have this cell is to ensure a speedy delivery of justice by processing each complaint through suitable action in compliance with Savitribai Phule Pune University guidelines and in compliance with the laws and regulations of the Government of India.

Objectives:

- i. To create an environment of gender justice, where men and women work together with a sense of personal security and dignity.
- ii. To resolve issues pertaining to girls, women's sexual harassment.
- iii. To equip the females' students, faculty, and staff members with the information of their legal rights.
- iv. Safeguards the rights of female students, faculty, and staff members to provide platform to listening to their issues, complaints.
- v. Provide Platform for Redressal of grievances.

The constitution of WGRC is as follows:

Sr No.		Women Grievance Redressal Committee	Name of the Member	Designation
A	a	Principal - Chairperson	Dr. Vilas Deotare Mobile No. 7588191750	Chairman
B	a	Women Faculty Member (Senior Level & Not below Associate Prof.)	Dr. Gayatri Ambadkar Mobile No. 8308849785	Member


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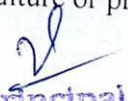


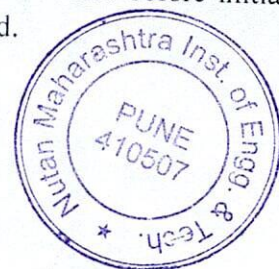
C	a	Two Faculty Members (Committee to the cause of women or had experience in social work)	Ms. Rohini Hanchate Mobile No. 8149078884	Member
	b		Prof. Harsha Sarode Mobile No. 7758980333	Member
D	a	Two Non-Teaching Employee (Committee to the cause of women or had experience in social work)	Mrs. Priti Joshi Mobile No. 9970267179	Member
	b		Mr. Prashant Sutar Mobile No. 9975777L43	Member
E	a	Three Students (At list one girl student) of Pre-Final / Final Year.	Ms. Nikita Deshmukh (E&TC) Mobile No. 70586L9746	Member
	b		Mr. Abhishek Pohare (Comp) Mobile No. 935952091	Member
	c		Mr Tejas Parbhane (Mech) Mobile No. 7264851202	Member
F	a	Non-Government Organization or Associations Committed to cause of women.	Adv. Vidya Bhandwalkar Mobile No. 9890024739	Member

9. Delegation of financial powers

Delegation of financial powers

1. Principal is authorized to do the expenditure as per the sanctioned budget for the financial year. Pre-approval in advance is expected to be obtained from the Trust before initiating the expenditure or procurement process as per sanctioned budget head.


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2. However, in case of urgency and in case of regular expenses or scheduled expenditure (as decided and recommended by Principal). Principal is authorized to sanction and do the expenses as per requirement. The Principal should forward the details of expenditure sanction for approval letter with sufficient and necessary justification for the same.
3. Principal is authorized to sanction or do expenditure up to Rs.25,000/-as a single expenditure as per requirements without prior permission.
4. The HODs are authorized to sanction or do expenditure up to Rs.5,000/-as a single expenditure as per requirement without prior permission.
5. The event coordinator/Portfolio coordinators/Activity coordinator or Authority appointed by the Principal for academic/co-curricular/extracurricular activity or other such activities happening in the Institute are authorized to do the expenditure as per pre sanctioned budget with details of estimated expenditure (for the event/activity).
6. The head of the departments (HODs) and the student association coordinator are jointly authorized to do the expenditure as per requirements for various co-curricular and extracurricular student development activities (Standard and required necessary process must be followed for the expenditure and or procurement under departmental student development activities).

The utilization of financial powers for each year for the assessment years by Principal & HODs is shown below:

Academic Year	Utilization of Financial Powers by Principal	Utilization of Financial Powers by HODs
2022-23	45000/-	25,000/-
2021-22	35000/-	47,000/-
2020-21	19300/-	23000/-
2019-20	18575/-	20000/-

10. Transparency and availability of correct/unambiguous information in public domain

Academic programs details, faculty profile, facilities, notices related to Workshops, Guest Lectures, Industry-Institute Interaction, scholarships, upcoming events are available on Institute

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website and displayed on Institute notice boards. Rules and regulations details such as Anti-ragging Squad, Anti-ragging Committee and Grievance Redressal are also available on Institute website.

Information such as Annual Fees, Fee Proposal submitted to Fee Regulatory Authority, Mandatory Disclosure as per defined guidelines AICTE are also available on Institute website <https://www.nmiet.edu.in/>

Information on policies, rules, processes, and their dissemination is made available to the stakeholders on the college website. Besides, the same is there in the college brochure also.

The College Website Committee was formed to ensure the availability of up-to-date information to all its Stake Holders. The Website is updated on a regular basis or as and when required. The Website is updated within two days by the following process –

- As and when any update needs to be posted on the College Website, it will first be received by the Committee member of the respective Department. Once the request is received from the Faculty Coordinator and the Content is approved by the Website In charge, it will be sent for final uploading on the College Website to the Service Provider.
- After uploading, the concerned Head of Department as well as Principal will review the content.
- Frequency of meeting for website updating is once per semester and as and when required. The Website Coordinator maintains minutes of Meetings.



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